



## **Assistant Golf Coach August to Mid November**

**DEPARTMENT:** Athletics

**REPORTS TO:** Athletic Director

**FLSA STATUS:** Exempt

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### **SUMMARY**

Located in Shaker Heights, Ohio, Hathaway Brown School is looking for a qualified candidate with previous coaching experience at the high school level, or coaching experience at the collegiate level preferred to fill the assistant golf coaching position. The successful candidate is available for after-school practices and games, Monday-Friday, and matches on weekends.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

The Assistant Coach will support the head coach in below duties:

- Overall development and advancement of a golf team.
- Demonstrating high moral and ethical standards.
- Positive sportsmanship.
- Positive administration of an inspirational and successful women's program in alignment with the mission of the School.
- Focus will not only be on excellence on the field but also excellence in the classroom.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of skills and strategies of the games.
- Must be able to motivate and inspire High School players.
- Previous coaching experience with a noted track record of success is a bonus.
- Demonstrate a positive attitude at all times and possess the skills needed to coach young women.

- Able to display a commitment to the players and program as noted in the School's mission statement.
- Strong communication skills, both verbal and written.
- Willingness to complete the OHSA coaching certification.
  - Other certifications may include but are not limited to: Fundamentals of Coaching, CPR, First Aid training, Concussions in Sports, Lindsay's Law (Sudden Cardiac Arrest Training), and Pupil Activity Permit.
- Excellent interpersonal skills, organizational, planning and leadership skills required.
- Must serve as a positive role model for young adults.
- Must complete the required Stewards of Children online training.
- Other duties as assigned.

## **DIVERSITY, EQUITY AND INCLUSION**

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered on the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities.

## **ABOUT HATHAWAY BROWN**

Hathaway Brown School has a rich 146-year history of educating and empowering girls. As Ohio's oldest continually operating college-preparatory for girls, Hathaway Brown has earned a reputation for academic excellence and innovation in the region and around the country. Home of the Learn for Life signature approach, Hathaway Brown has long been devoted to a fusion of cutting-edge curriculum and experiential learning. Our approximately 850 students and 225 faculty and staff come to Hathaway Brown from 89 different communities in Northeast Ohio, and enjoy our stunning 16-acre campus in Shaker Heights, Ohio – just minutes from the cultural attractions of downtown Cleveland.

## **TO APPLY:**

Please submit a resume, letter of interest, and 3 professional reference to: [hrstaffing-athletics@hb.edu](mailto:hrstaffing-athletics@hb.edu)

Hathaway Brown School  
19600 North Park Boulevard  
Shaker Heights, OH 44122

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