HB Captain Selection Process

1. Captains for all Upper and Middle School teams will be determined in the following manner:
2. Members of the team will submit to the Head Coach in writing reasons why she feels she or another team member should be considered for the role of team captain. Specific examples of leadership potential should be mentioned. A nomination form with the roles and expectations of captains will be distributed to the team members.
3. The Head Coach will review the statements with his/her coaching staff. The decision about who will fill the role of captain is ultimately one for the coaching staff.
4. The Head Coach, Athletic Director, Upper/Middle School Director, and the Head of School will review the selections to ensure that the candidates are in good standing within the community, are academically eligible, are responsible members of the team and offer a positive impact on the culture of the team and the athletic program. This process needs to be done in a timely manner allowing time for discussion.
5. No team will have more than 3 captains unless approved by the Athletic Director before announcing captains.
6. Juniors can be considered for captainship of a Varsity team.
7. Selecting a younger member of the team to the position of captain does not ensure they will be a captain for her remaining years on that squad. For example, a Junior made captain of a Varsity team is not guaranteed to also be captain for her senior year. She must undergo the selection process for the following year.
8. Captains, once selected, will agree to uphold a captain’s contract. Should any portion of the contract not be upheld by a captain, she could be removed from her position of leadership on the team for a defined period of time, the remainder of the season, or indefinitely.
9. Middle School Teams: Middle School teams may choose to rotate the role of captain from game to game and thus not follow this selection process or choose captains as described above. This will be determined at the start of the season in consultation with the MS Athletic Director and communicated to the team at the beginning of the season.
10. Time line for selection:
   - Middle School Teams: Captain’s announcements will be made within one week of the team’s roster being posted and before the first match. If a MS team chooses to rotate the leadership, coaches will let the girls know the day before the game.
• **Junior Varsity Teams**: Captain’s announcements will be made within one week of the team’s roster being posted and before the first match. JV captains, once named, can attend captain leadership meetings with Varsity captains.

• **Varsity Teams**: Fall teams must have selected captains within two weeks of the start of regular practice. Teams can do their selection processes ahead of these deadlines with approval from the Athletic Director and all selection processes must be scheduled with the Athletic Office.